

Marblehead Yacht Club
APPLICATION FOR USE OF ROOM at CLUB HOUSE

1. Each application for use of the club house must be accompanied by two (2) checks made payable to the Marblehead Yacht Club as follows:
 - a) One (1) in the amount of \$125 for the rental of the Club Main Room; \$75.00 for 2nd Floor Room.
 - b) One (1) in the amount of \$100 for the security deposit.
2. Applicant must be a member of the Marblehead Yacht Club.
3. Club facilities may be used **ONLY FOR THE PERSONAL USE** of the member and must not conflict with any club function or event. With permission, the room may be used by non members as guests of the member if sponsored by a member and the member is present during the entire rental period..
4. Number of guests not to exceed 50 for the Club Main Room or 30 for the 2nd Floor Room. The function must be over no later than 10 p.m.
5. Application must be submitted 30 days in advance of function.
6. It is the responsibility of the applicant to ensure that the Club will not be held liable in any way by their actions or by the actions of their guests or employees. By signing below the applicant agrees to indemnify the Club against any liability resulting from applicant's use of the Club.
7. The MYC does not have a liquor license and operates under a BYOB policy. If the applicant wishes to serve alcohol, the applicant is responsible to obtain a **one-day alcoholic beverage license** from the Town of Marblehead. The applicant is also to provide a **Certificate of Liability** naming the Marblehead Yacht Club as additional insured.
8. Function room/rest rooms are to be left in good order and condition. It is the responsibility of the applicant to clean, or have the Club cleaned, after the event/rental period. All club property including furniture is to be returned to its normal position. The applicant is responsible for any damage to Club property that occurs during the event/rental period and is expected to replace, repair or pay the Club for damaged property.
9. Remember the club is still open to its membership and is within a residential neighborhood. The applicant is responsible to be respectful of both.

Name of Member _____

Address _____ City _____ State _____ Zip _____

Phone Number _____ Alt Phone _____

Day/Date Requested _____ Start Time: _____ End Time: _____
(4 hour maximum)

Location (Main Room or 2nd Flr Room) _____ Number of Guests _____

Intended Use _____

Will Alcoholic Beverages Be Served/Sold/BYOB _____

If Catered Function, By Whom: _____

Signature of Member/Applicant _____ Date _____

Signature of House Committee, Chairman _____ Date _____

Enclosed Check #1 \$ _____

Enclosed Check #2 \$ _____